

# Adults & Communities

## Job Description

**Post:** Specialist Practitioner - Approved Mental Health Practitioner **Salary/Grade: D**  
(Mental Health Act 1983)

**Division:** Health & Well-being Partnership

**Section:** Assessment & Support Planning

Is the job exempt from the Rehabilitation of Offenders Act? Yes  No

Does the post require a Police Check/Criminal Records Bureau Clearance? Yes  No

Is the post exempt from job share Yes  No

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### 1. Job Purpose

- 1.1 To provide an AMHP service across Birmingham City Council, to fulfil the statutory duties of the Local Authority, to work with the citizens of Birmingham in accordance with the Guiding Principles of the Code of Practice and the Mental Health Act (1983), (as amended by the Mental Health Act 2007)
- 1.2 To work as part of a resolute AMHP Team and specialise in collaborating with the citizens of Birmingham, including the undertaking of Mental Health Act assessments and associated urgent work. The post holder may also provide some Mental Health Act assessment cover for children with mental health needs, in the absence of the dedicated Children's Service AMHP(s).
- 1.3 To work within the Directorate's Policies, Procedures and Processes with a range of Health and Social Care Professionals, including the Third Sector.
- 1.4 To provide a quality placement and shadowing opportunities for an AMHP candidate.

### 2. Duties & Responsibilities

#### **Service Delivery**

- 2.1 To work Citywide and nationally to manage referrals for Mental Health Act assessments to undertake and support Approved Mental Health Practitioner duties.
- 2.2 Under the direction of the designated manager to provide an AMHP service for adults, children and their families using appropriate resources of the Directorate and in partnership with other agencies.
- 2.3 Must be prepared to participate in the Practice Mentor/Assessor rota for mentoring AMHP candidates. To take responsibility for the learning and assessment of the

candidates, including overseeing the learning agreement and the induction process. To complete direct observations and reports, and work to agreed deadlines. To deal with any issues that may arise during the placements.

- 2.4 Must be prepared to participate in partnership work with the Universities. To comply with requests to participate in the assessing and marking of AMHP candidates' work and portfolios when requested. To contribute to the AMHP course. To support with AMHP continued professional development training programmes as requested.
- 2.5 To have a commitment to learning and development, especially regarding improving best practice, including independent research.
- 2.6 To attend the AMHP Forums and to work with the AMHP Lead for Mental Health, to understand and help embed excellent practice.
- 2.7 To develop up-to-date legal and procedural knowledge that impacts on practice. This will include a wide range of legislation - Children's Act (1989, amended 2004), Human Rights Act (1998), Mental Capacity Act (2005), Data Protection Act (1998), Equality Act (2010) and policies that include Safeguarding, Risk Management, Confidentiality etc. plus any others relevant to this role.
- 2.8 To comply with the Directorate's Approval and Re-approval procedures. To complete the required training and portfolio to maintain AMHP status.
- 2.9 To work as part of the resolute AMHP Team to provide a service to citizens experiencing severe and complex mental health needs.
- 2.10 To work within the principles of the Care Act (2014) to assess and provide a quality service to citizens including assessments under the Mental Health Act 1983, 2007.
- 2.11 To maintain documentation on AMHP and social work activities in accordance with approved policy and procedures and to use IT systems to complete reports in a prompt and efficient manner.
- 2.12 To liaise and work in partnership with other social care and health professionals, the police and emergency services as necessary to fulfil the duties of the post.
- 2.13 To collaborate with citizens, carers, and colleagues, including those from other agencies, to ensure equality of opportunity and to improve standards in service delivery.
- 2.14 To ensure that services are appropriate to people's individual needs, including those of culture, religion, age, gender, sexuality, and disability.
- 2.15 To observe the relevant professional regulatory body's Code of Conduct.
- 2.16 To attend and participate in professional supervision to the standard required by the Directorate. To prepare work for formal supervision under the direction of the designated manager and to keep her/him informed of potential difficulties within the work.
- 2.17 To carry out any other responsibilities within the scope and spirit of the job purpose and grade as may be required.

3. **Supervision Received**

3.1 **Supervising Officer Job Title**

Senior Practitioner Workforce (AMHP)

3.2 **Level of Supervision**

Left to work within established guidelines subject to scrutiny by supervisor.

4. **Supervision Given** (excludes those who are **indirectly** supervised i.e. through others).

N/A

5. **Special Conditions**

Birmingham's Adults + Community and Children, Young People + Families Directorates are committed to providing services which are sensitive to individual need and expects all staff to understand and promote its equality policies in their work.

Observance of the **City Council's Equal Opportunities Policy** will be required.

## Adults & Communities

### Person Specification

**Job Title:** Specialist Practitioner (Approved Mental Health Practitioner) **Grade:** D

**Division:** Health & Well-being Partnership **Section:** Assessment & Support Planning

**Method of Assessment (M.O.A.)** A.F. = Application Form; I = Interview; D = Documentation; T = Test.

CRITERIA	ESSENTIAL	M.O.A.
<b>Experience</b> (Relevant work and other experience)	<ol style="list-style-type: none"> <li>1. A minimum of 2-year post qualification experience of work with citizens who have mental health needs.</li> <li>2. A minimum of 1 years practicing as an AMHP.</li> <li>3. Demonstrate clear knowledge of legislation, policies, and procedures, in respect of work with vulnerable citizens.</li> </ol>	AF  AF & I
<b>Skills &amp; Ability</b> E.g. written communication skills, dealing with the public etc.	<ol style="list-style-type: none"> <li>1. Ability to undertake complex/specialist assessments incorporating the use of analytical and critical thinking skills.</li> <li>2. Ability to appropriately advocate social models of intervention.</li> <li>3. Ability to influence, negotiate and champion change and good social work practice with citizens with mental health needs.</li> <li>4. Ability to work effectively as part of a team.</li> <li>5. Ability to work on own initiative, to prioritise workload and meet deadlines.</li> <li>6. Ability to maintain appropriate record keeping.</li> <li>7. Good oral and written skills, including report writing.</li> <li>8. Ability to provide an excellent quality placement for an AMHP candidate: mentoring, observing, and assessing; and to work in partnership with the Universities.</li> </ol>	AF  I  I  I I  AF & I I I
<b>Education/Qualifications</b> NB: Full regard must be paid to overseas qualification.	<ol style="list-style-type: none"> <li>1. Degree in Social Work or equivalent/any other relevant professional qualification.</li> <li>2. Must be registered with relevant regulatory body e.g. Social Work England</li> <li>3. Approved Mental Health Practitioner status under the Mental Health Act (1983)</li> </ol>	AF & D  AF & D  AF & D
<b>Other</b>	<ol style="list-style-type: none"> <li>1. Integration of equal opportunities into practice and, able to work in a non-oppressive and non-discriminatory manner.</li> <li>2. Commitment to improving services.</li> <li>3. Commitment to working in partnership.</li> <li>4. Competent in the use of IT</li> <li>5. Commitment to own CPD</li> </ol>	AF & I  I I AF AF

All staff are expected to **understand** and be **committed** to Equal Opportunities in employment and service delivery.