

**Job Title:** Director Waste and Street Scene

**Reports to:** Executive Director, City Operations

**Grade:** Service Director B02

### **Introduction to the role**

Birmingham City Council is on a journey of transformational change and improvement. This is a senior corporate leadership role, responsible and accountable for working collaboratively with others to drive change and achieve the council's overall corporate plan, as well as leading and delivering an important portfolio of services.

Birmingham is a large and diverse city of 1.2 million residents, almost 500,000 residential properties, tens of thousands of businesses, over 2,500km of roads and over 600 parks and green spaces. The City Operations Directorate exists to create a safe, clean and well-connected city, with neighbourhoods our residents can be proud of.

This role leads the Waste and Street Scene Division, and is part of the City Operations Directorate Leadership Team, whose mission is to improve the quality and reliability of our core services, the environment of our city and the experience of our residents. The post holder will represent both the Division and the Directorate, thinking and working across service boundaries to maximise impact.

This role requires a relentless focus on value for money and making best use of resources to meet the needs of the city and its communities. Using data and insight to inform decision making and drive performance will be key, as will leading the culture and development of our people.

### **Job Purpose**

To lead Birmingham City Council's Waste and Street Scene Division so the city is safe and clean, to improve the environment of the city and the experience of our residents.

To lead, manage and improve a portfolio of services that is subject to change but currently includes:

- Waste & Recycling Collections & Logistics
- Waste Treatment including BCC's Energy from Waste Facility, Household Waste and Recycling Centres, and Transport Hub
- Street Cleansing Operations
- Grounds Maintenance Operations for Parks & Open Spaces, Housing, Schools and other Council assets as required.
- Fleet Maintenance Operations

To develop and implement waste, street cleansing and grounds maintenance strategies and policies to comply with national requirements, including the Environment Act (2021).

To lead the Divisional Management Team so its members have appropriate direction, supervision and support, and to develop an inclusive and high performing culture across the Division.

To develop the operational, technical and human capabilities which are required to keep the city safe and clean and improve its neighbourhoods.

To improve and transform services so they are affordable and sustainable, making better use of digital technology and data to improve operational and financial performance.

To lead the process of business and financial planning for the services in this portfolio and to contribute to strategic planning for the Directorate and Council as a whole.

To lead a culture of best-value and commercial thinking.

To play a full and active role in both the Directorate Leadership Team and the Extended Corporate Leadership Team of the council as a whole.

To support the Council's City of Nature and sustainability ambitions, and other strategies that implicate City Operations.

To support cross-council improvement priorities as they develop, including BCC's Equal Pay Programme and the Oracle Brindley Programme.

### **Key Responsibilities**

To deputise for the Executive Director, City Operations including in the Corporate Leadership Team, with elected Members, Commissioners and external partners as required.

To represent the Division and the Directorate at Member, Cabinet, Scrutiny, Audit and other Council meetings, local and national forums and officer meetings as required.

To provide expert and objective advice on the services and issues within their portfolio to senior decision makers, and to build good relationships with corporate colleagues and politicians.

To provide appropriate policy, strategy and other documentation for Council decision making, for example Cabinet reports, Cabinet Member Decision reports and Delegated Officer Decision reports.

To ensure services in the portfolio meet the relevant statutory requirements and discharge the council's relevant statutory duties.

To ensure services in the portfolio satisfy the relevant national regulatory agencies and demonstrate good performance against their requirements.

To ensure services are operated safely for our staff and members of the public, in

line with best practice for health, safety and wellbeing.

To ensure strong systems of performance monitoring, reporting and management are in place generating timely, valid and reliable operational data.

To develop and lead transformation and improvement projects, both for services within the post-holder's portfolio, and for cross-cutting Directorate and Corporate priorities as required.

To ensure good management of Council resources, and to ensure budgeting, financial reporting and control measures are implemented with in line with corporate requirements.

To ensure that commercial and procurement activity is in line with our corporate approach, is undertaken in a timely way, and that contracts and supply chains are managed effectively. In particular the contracts for waste disposal and production of energy from waste.

To ensure good stewardship of public assets managed by the division, including plans for maintenance, management and replacement as appropriate. In particular, the buildings / depots, plant, machinery and vehicles associated with Waste and Street Scene activity.

To promote a culture of excellence in service delivery, operational, financial and people management.

To ensure relevant council decisions and audit recommendations are implemented.

To deliver JNC Officer duties and to be available for emergency planning on a rota basis.

### **Workforce Accountabilities**

To ensure direct reports and their teams are effectively supported through staff appraisal, learning and development.

To ensure direct reports and their teams are developed and supported to enable them to reach required competencies to deliver services to required standards through systematic and targeted performance management and a culture of continuous improvement.

To develop a positive working environment encouraging active involvement of employees in the development and co-production of services, with a culture of accountability and shared responsibility for generating and delivering the best possible outcomes.

To promote the council's core values and equity and inclusion for our communities and staff, through personal example, open commitment and visible action.

To lead and promote good employee relations through staff engagement and regular contact with Trade Union representatives in line with our corporate approach.